

**SHREWSBURY'S ELECTRIC LIGHT PLANT
&
SHREWSBURY'S COMMUNITY CABLEVISION**

COMMISSION MEETING

January 27, 2003 – 7:00 PM

MINUTES

PRESENT: C. JEFFERSON, Jr., Chairman
J. TOMAIOLO
A. TRIPPI
S. DAVIS

ABSENT: R. LUTZ

OTHERS

PRESENT: T. JOSIE
M. QUITADAMO
F. PAIKA
B. NAY (Part-Time)

1. Approve Bill Schedules

The bill schedules were reviewed and approved as presented.

2. Minutes – Light Commission Meeting – January 13, 2003

A motion:

To approve the minutes of the January 13, 2003 Light Commission meeting was made by S. Davis and seconded by A. Trippi.

After no further discussion, the motion was voted unanimously.

3. CATV LICENSE RENEWAL – COMPARISON REPORT

T. Josie commented that this comparison is a result of a question from Selectmen DePalo who asked what were the changes/differences in the proposed CATV license. In this report, each item in the proposed license is compared to each item in the existing license. Items are designated as either “New” or “Same.”

4. OUTAGE – JANUARY 26, 2003

T. Josie reported that an outage occurred on Sunday, January 26, 2003 and was reported at approximately 5:15PM. Crews responded to the call. At approximately 5:45PM, a circuit breaker tripped because of an unbalance in the system and the north end of Shrewsbury was affected by the power outage. Electricity was restored by 6:30PM.

He added that as a result of some reports concerning the inability of the telephone system to handle the enormous influx of emergency calls, he would investigate options for a more sophisticated emergency telephone-answering system.

5. TECHNOLOGY & HDTV

T. Josie referred to a recent newspaper article that stresses the importance of CATV companies remaining current with the latest technology, i.e. HDTV. At present, SCC has a total of 100 HDTV customers.

6. PROPOSED NEW CLASS OF INTERNET SERVICE

T. Josie presented a draft report to the Commission regarding the addition of another level of Internet service. This service would have a lower speed and would primarily target existing AOL customers in Shrewsbury.

The proposed new service is priced at \$24.95 with a speed of 128K downstream and 56K upstream. In addition, the speed of the existing standard service, priced at \$39.95 would be increased from 512K to 768K downstream and 128K upstream.

In anticipation of an increase in SCC’s Internet customer base, Edaptivity, SCC’s Internet consultant, recently conducted a system study and confirmed that SCC’s system is capable of adding a projected 2,000 new customers in 2003. Initially, sections of town will be target-marketed so as to avoid an overload of requests/installs.

Before implementation of this program, some installation and additional testing issues must be addressed.

7. SHREWSBURY'S MEDIA CONNECTION (SMC) - BUDGET 2003

B. Nay presented Shrewsbury's Media Connection's (formerly known as SPAC) 2003 Budget.

The Commission reviewed the budget page by page.

8. CATV BUDGET 2003

M. Quitadamo presented Shrewsbury's CATV 2003 Budget.

Revenues are budgeted to surpass 2002 by 12%, operating expenses including depreciation are anticipated to exceed 2002 by approximately 17%, the budgeted gross margin for 2003 will be at about 21%, and the net income, which represents about 15% of total revenue, will be about even with 2002.

The Commission reviewed the budget page by page.

A motion:

To approve the CATV and the SMC 2003 Budgets as presented was made by S. Davis and seconded by C. Jefferson, Jr.

After no further discussion, the motion was voted unanimously.

9. ELECTRIC BUDGET 2003

M. Quitadamo presented Shrewsbury's CATV 2003 Budget.

Energy sales are estimated at about 3.4% less than 2002 sales, operating revenues are down over 2002 revenues, power and transmission costs are down by 8.6%, and the proposed budget including cash expenditures for ordinary capital improvements will result in a positive cash flow.

The Commission reviewed the budget page by page.

A motion:

To accept the Light 2003 Budget was made by A. Trippi and seconded by C. Jefferson, Jr.

After no further discussion, the motion was voted unanimously.

The next Light Commission meeting is scheduled for Monday, February 24, 2003.

A motion,

To adjourn the meeting was made by S. Davis and seconded by C. Jefferson, Jr.

After no further discussion, the motion was voted unanimously.

Respectfully submitted,

Anthony M. Trippi, Acting-Clerk
Shrewsbury's Light Commission